

# EXPLANATORY DOCUMENT FOR NATIONAL STOCK- THEFT REPORTING PROCEDURE



**ALL INCIDENCES CAN BE REPORTED  
TO AGRI OPS ON  
071 515 2011**

## PURPOSE

The purpose of this system is to collect information and to identify trends and syndicated operations and make the required reports and information available to the National and Provincial Stock Theft Prevention Forums (STPF's). The system makes provision for capturing reports without a CAS number in order to identify information under reporting and the potential reasons, thereof.

All information is captured and stored on the Earth Ranger platform and is dealt with confidentially and in accordance with the provisions of POPIA.

This centralised data base makes for easy information retrieval using the ER reference number provided.

Messages can be sent 24/7 to a WhatsApp number. It is important to note that **this is not a group and only incidences can be reported**. The reports will be captured from Monday to Friday, 08:00 to 16:00.

This service is provided on behalf of the National RPO and National Stock Theft Prevention Forum in conjunction with Agri Ops.

Monthly and quarterly reports will be provided to the National and Provincial STPF's.

### The following information is required to report an incident:

1. **Name and Contact Number** is required for a data capturer to contact you if any further or missing information is required and to provide you with an ER number which functions as your reference number.
2. **Province** – The purpose is to be able to draw provincial reports.
3. **District** – The purpose is to be able to draw reports per municipal district.
4. **Police Station** – The purpose is to pull reports per Police Station to present at monthly Rural Safety meetings and to compare statistics with official SAPS stock theft statistics.
5. **What type of incident took place.**

The following incidents can be reported:

- Stock Theft
- Illegal Hunting with Dogs
- Snaring

- Stray Animals
- Poaching
- Stock Theft Trespassing
- Attempted Stock Theft
- Fencing Act Transgressions
- Stock Theft Arrests
- Wool & Mohair Theft

**These first 5 steps are mandatory to ensure a report can be generated. Any additional information reported such as the following steps would be advantageous.**

6. **Where the incident took place.** If a pin location cannot be supplied, the report will be recorded under your local police station. However, we would advise forwarding a pin location, if possible, to ensure we gather accurate crime locations and for trend analysis to take place. This will allow for major route identification of possible routes used by thieves and allow incidents to be linked..
7. **How did the incident happen.** Provide us with any additional information about the incident such as vehicle involvement, evidence on site, footprints or time of the incident.
8. **Extra information.** Send any photographs from the incident as the system can upload photographs. Photographs as evidence are especially important to link various *modus operandi* used and to prove the occurrence if a case was not opened. We would also recommend getting a CAS number opened, however the system can function without a CAS number. With no CAS number, the incident will not reflect on the official SAPS statistics. If a CAS number was opened, we recommend taking a picture of your statement to send to Agri Ops as it contains all relevant information. This will be captured in the report.

